Patrick Olszewski

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Education

University of Massachusetts Amherst, May 2022
> Commonwealth Honors College
> Bachelor of Arts: English, GPA: 4.0
> **Certificate Professional Writing and Technical Communication**
> **Creative Writing Specialization**

Holyoke Community College, May 2020
> Associate degree: Liberal Arts and Humanities, GPA: 4.0
> **Class of 2020 Valedictorian**

Relevant Experience

Pragma, fully remote

Technical Writer, September 2022 – Present
- Worked with engineering team in an Agile environment and managed all the team's documentation spaces
- Authored and strategically planned Hugo-deployed XML documentation for code-as-product software
- Organized, developed, and maintained Markdown topic-based conceptual, tutorial, and API documentation
- Designed flowcharts, diagrams, visual aids, screenshots, and collaged illustrations for documentation
- Collaborated with fellow technical writers for feedback, planning, galleys, internal consistency, and check-ins
- Wrote 15 technical blog articles with SEO practices on existing and in-development product spaces
- Scripted, recorded, and produced 3 video tutorials following the same content as technical blog articles

Technical Writer Intern, May 2022 – August 2022
- Wrote a collective series of 3 technical blog articles with lead technical writer
- Assisted with writing release notes, FAQ tickets, and documentation playtests
- Composed a 30 second musical jingle for Pragma video tutorials

Artspromo, Northampton, MA

Social Media Strategist Intern, February 2021 – May 2021
- Managed web production, content creation, and promotional news articles for clients' publicity
- Researched clientele to honestly represent clients' personalities for online multimedia publication
- Organized virtual events, calendars, and broadcasting schedules with online content management programs

Jabberwocky, Amherst, MA

Fiction Editor & Copy Editor, January 2021 – May 2021
- Collaborated with teams of fiction, poetry, digital media, and non-fiction editors for literary publication
- Critiqued and discussed up to thirty student fiction submissions with team members
- Fixed consistency and quality errors in grammar and formatting in independent copy-editing duties

Technical & Creative Projects

- Researched, outlined, and finalized mock grant proposal for local library
- Composed, recorded, and produced 7 acoustic guitar country songs for actors in MFA theater student's play
- Finished creative writing thesis of short fiction about romantic and platonic relationships

Skills & Software
> HTML, CSS, XML, JSON, Markdown, Python, Kotlin, Git, MadCap Flare, Google Suite, Adobe Creative Suite, Microsoft Office 365, Word, Slack, Studio One, Logic, OBS Studio, Audio Engineering, Writing, Editing, Communication, Analysis, Adaptability, Problem Solving, Administrative Support, Independent and Collaborative